

## Register for Classes | October 11<sup>th</sup> – 14<sup>th</sup>, 2021

Registration is open Monday – Thursday between the hours of 10:00 am – 3:30 pm

To register for classes **Online**, we invite you to complete our **New Online Portal** (link at the bottom of the page) or you can register in person by visiting us at the Kitsap County JTE center. **(When you are all registered you will be contacted by a Goodwill staff member to schedule and complete your full registration In-person.)**

**\*This class schedule may change due to COVID-19 and JTE Center needs.**

## CLASS SCHEDULE | October 25<sup>th</sup> – December 16<sup>th</sup>, 2021

| GED/High School +  |   |                   |              |
|--|---|-------------------|--------------|
| <b>GED Learning Lab (HS+ credit)</b><br>Prepare to succeed in all four subjects of the GED Tests.                              | Tuesday and Thursday<br><b><u>Online (T) &amp; In-Person(TH)</u></b><br><b>Hybrid</b> | 1:00pm - 3:00pm   | Hybrid       |
| Computer Literacy  |   |                   |              |
| <b>NorthStar Learning Lab</b><br>Explore & build your MicroSoft Office skills.   | Tuesday and Thursday  | 1:00pm - 3:00pm   | Computer Lab |
| <b>Excel/Google Sheets</b><br>Explore & build your Spreadsheet skills.   | Monday and Wednesday  | 10:00am – 12:00pm | Computer Lab |
| <b>Citizenship</b><br>Assist individuals in preparing for citizenship test.  | Monday and Wednesday  | 2:00pm - 3:30pm   | Online       |
| English for Speakers of Other Language (ESOL)  |   |                   |              |
| <b>Pre-Lit ESOL</b>  | Tuesday and Thursday  | 5:30pm - 7:30pm   | Classroom    |
| <b>ESOL 1</b>  | Tuesday and Thursday  | 2:00pm - 3:30pm   | Hybrid       |
| <b>ESOL 2</b>  | Monday and Wednesday  | 6:00pm - 7:30pm   | Online       |
| Vocational Training  |   |                   |              |
| <b>Online Job Search – Work Readiness</b><br>Enjoy learning key skills to online job search with resumes, interviewing & more! | Monday and Wednesday  | 1:00pm - 2:30pm   | Online       |
| <b>Tablet Basics Workshops</b><br>Intro to basic tablet usage & access.  | Daily   | By Appt. Only     | Computer Lab |

**New Online Registration  
Portal Link:**

<https://app.caseworthy.com/seattlegoodwill-production/youthregister.portalnew>

Kitsap County  
Job Training and Education Center  
4209 Wheaton Way  
Bremerton, WA 98310  
(360) 373-3692  
seattlegoodwill.org

## **SUPPORT AND EMPLOYMENT SERVICES | FALL 2021**

### **1. Open Job Lab**

Open, walk-in lab for students and the **public** for help with job searches, resumes, cover letters, interviews and more. \*Appointment is needed.

|   |                    |             |
|---|--------------------|-------------|
| Job Lab Schedule  |                    |             |
| Tuesday & Thursday (November 02 <sup>nd</sup> - December 16 <sup>th</sup> ) | 10:30 am – 12:00pm | Classroom 1 |

### **2. Open Computer Lab**

Open, walk-in lab for students and the public for help with basic computer usage, online computer searches & access, work on job readiness skills, apply for benefits, do research and more.  
\*Appointment is needed.

|  |                  |                  |
|--|------------------|------------------|
| Virtual Lab Schedule   |                  |                  |
| Tuesday (November 02 <sup>nd</sup> - December 14 <sup>th</sup> ) | 1:00 pm – 3:00pm | Online via Teams |

### **3. Support Services**

Did you know that Goodwill offers support services and employment services for our students enrolled in Goodwill classes? If you need help with a basic need like rent or getting glasses our case managers can help connect you to resources to meet your basic needs. If you need help getting ready to job search and need interview practice, resume writing, or online job searching our Employment Specialist can help ensure you are ready to work.

### **4. Workshops**

Get assistance with online job searches, resumes, cover letters and interview preparation.

## **WORKSHOP SCHEDULE | FALL 2021**

| Employment Preparation Workshops |                                     |                  |
|----------------------------------|-------------------------------------|------------------|
| Dress for the Interview          | Thursday, November 04 <sup>th</sup> | 10:30 am - 12 pm |
| Resume Essentials                | Thursday, November 11 <sup>th</sup> | 10:30 am – 12 pm |
| Interview Essentials             | Thursday, November 18 <sup>th</sup> | 10:30 am – 12 pm |
| Dress for the Interview          | Thursday, December 2 <sup>nd</sup>  | 10:30 am – 12pm  |

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