



# KING COUNTY JOB TRAINING AND EDUCATION CENTER

**FREE**  
JOB TRAINING & EDUCATION  
MADE POSSIBLE WITH YOUR GENEROSITY

700 Dearborn Place South, Seattle, WA 98144  
206.329.1000 [www.evergreengoodwill.org](http://www.evergreengoodwill.org)

**IN-PERSON REGISTRATION:**  
May 11 – May 21, 2026 (Monday – Thursday)  
Scan the QR code to schedule your appointment



**CLASS SCHEDULE:**  
May 26 – July 16, 2026  
Monday – Thursday

[bit.ly/4t9s30R](https://bit.ly/4t9s30R)

## Computers / Digital Literacy

Computer Basics	Mon, Wed	1:00pm – 2:30pm	Leesy	Lab 108
Computer - Internet + Email	Tues, Thurs	9:30am – 11:00am	Leesy	Lab 108
Microsoft Word + Google Docs	Mon, Wed	9:30am – 11:00am	Jennifer	Lab 109
Microsoft Excel + Google Sheets	Tues, Thurs	9:30am – 11:00am	Jennifer	Lab 109

## English for Speakers of Other Languages (ESOL)

ESOL Basic	Mon, Wed	9:30am – 11:00am	Leesy	Room 122
ESOL Basic	Tues, Thurs	1:00pm – 2:30pm	Stephanie	Room 126
ESOL Level 1	Mon, Wed	1:00pm – 2:30pm	Cuong	Room 126
ESOL Level 1	Tues, Thurs	9:30am – 11:00am	Stephanie	Room 126
ESOL Work Readiness	Tues, Thurs	1:00pm – 2:30pm	Leesy	Room 122
ESOL Conversation Circle	Thursdays	11:30am – 12:30pm		Room 126

## Work Readiness | High School Completion (High School + and GED)

High School Completion (High School + and GED)	Mon, Wed	2:30pm – 4:00pm	Jennifer	Hybrid, Lab 109
Work Readiness	Tues, Thurs	1:00pm – 2:30pm	Jennifer	Room 125
Cashiering & Customer Service	Mon, Wed	9:30am – 11:00am	Cuong	Room 126

**CONTACT:** Please call 206.329.1000 for any questions about registration.

## EMPLOYMENT SERVICES:

Support for both students and the public to help with your job search goals. Learn employment-related skills such as resume writing, online job search, and more. No registration or appointment needed.

### Open Computer Lab (for current students only)

Monday - Thursday	10:00am - 3:00pm	In-Person, Lab 115
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### Basic Computer Skills Lab (open to the public)

Tuesdays	11:15am - 12:15pm	Stephanie	Lab 124
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## EVERGREEN GOODWILL CAREER CENTER:

Open, walk-in lab for help with job searches, resumes, cover letters, interviews and more. No registration or appointment needed.

### Career Center Schedule (open to the public)

Monday - Thursday	10:00am - 12:00pm 1:00pm - 2:00pm	Career Center (in the Lobby)
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## EMPLOYMENT PREPARATION WORKSHOP SCHEDULE:

In-person workshops about work-related topics. No registration needed.

### In-Person Workshops (open to the public)

AI Essentials for Jobs	Wednesday, June 3	11:15am - 12:15pm	Lab 115
Resume Writing	Wednesday, June 10	11:15am - 12:15pm	Lab 115
Online Job Search	Wednesday, June 17	11:15am - 12:15pm	Lab 115
Interviewing	Wednesday, June 24	11:15am - 12:15pm	Lab 115
Welcome to the American Workplace	Wednesday, July 1	11:15am - 12:15pm	Lab 115
Financial Literacy	Wednesday, July 8	11:15am - 12:15pm	Lab 115
Navigating Community Resources	Wednesday, July 15	11:15am - 12:15pm	Lab 115

## DIGITAL NAVIGATION

Tech issues? A Digital Navigator is here to help! A Digital Navigator can provide information on free or low-cost devices, affordable internet, and offer support with digital skills. Everyone is welcome! No registration or appointment is needed.

### Digital Navigation Schedule (open to the public)

Wednesday and Thursday	11:00am - 2:00pm	Lab 124
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